



CLIENT ALERT

MODIFICATIONS TO PROCEDURES AND FILING REQUIREMENTS OF THE ATTORNEY GENERAL'S DIVISION OF PUBLIC CHARITIES

The Massachusetts Attorney General's Non-Profit Organizations/ Public Charities Division (the "Division") has issued a notice modifying certain procedures and filing requirements in light of the shift to remote work due to the COVID-19 pandemic.

Extended Filing Deadlines

The Division has extended by six months the filing deadlines for all annual charities filings for fiscal year 2019. These extensions are automatic, and a written request is not required.

These extensions are in addition to the six-month extensions which are automatically granted to charitable organizations registered and in compliance with the Division's annual reporting requirements.

Electronic Payment Processes

Payment for annual charities filings must be made using the Commonwealth of Massachusetts secure, web-based payment system. The system is located at: www.mass.gov/service-details/electronic-payment-for-annual-filings-by-charities.

Acceptance of Photocopied and E-Signatures

The Division will accept original signatures, photocopies of signatures, and e-signatures (e.g. DocuSign) for all registration and annual report forms, *except* Forms 11A and 11B, and Form 9 Surety Bond.

Submission via Email

New submissions by charities of initial registrations are being processed electronically. These forms should be submitted as PDF attachments to emails sent to CharitiesFilings@mass.gov. Upon review of the submissions, a Charities Specialist at the Division will reach out to registrants regarding payment options.

Both notices of proposed transfers of charitable assets, and courtesy copies of dissolution documents for charities submitting dissolution petitions should be emailed to charities@mass.gov.

Any probate notices and related materials should be emailed to CharitiesProbate@mass.gov.

If you have any questions about your charitable organization's filings with the Division of Public Charities, or other charitable organization matters, please contact Attorneys Elka Sachs, esachs@kb-law.com, or Eric Reustle, ereustle@kb-law.com.

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